



WHEN SHIFTING PREMISES

WHAT DO YOU NEED TO DO ABOUT WATER SUPPLY WHEN SHIFTING PREMISES

1. If renting do you need to contact us?

NO

The water account must always remain under the name of the owner. Murray Shire Council sends the water account to the owner of the property. It is your responsibility as a tenant to discuss with the owner or the Real Estate Agent how much of the account you are required to pay under your individual lease agreement.

2. If buying or selling and using a solicitor do you need to contact us?

NO

Your solicitor will contact us and make all the necessary arrangements.

3. If you are conducting your own conveyancing do you need to contact us?

YES

You will need to request a section 603 certificate and a special water meter reading. A fee is applicable for each certificate which provides ownership details, an up to date figure of water meter reading (used for rate adjustment), any outstanding charges and current/overdue rates.

4. When settlement of a property is finalised do you need to contact us?

NO

Your solicitor will notify the Land Titles Office of the new ownership details for the property. The Land Titles Office then notifies Murray Shire Council, detailing the date of settlement, new owners name and postal address. Upon receiving this information Murray Shire Council updates all records.

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